

Poundstock Parish Council

Clerk Mrs. Lynn Pluess

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25 September 2022

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Poundstock Parish Council on **Thursday 29 September 2022** at 7:00 pm at Gildhouse, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

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Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. **To open the meeting** note persons present, receive and approve apologies for absence with reasons given.
2. **To receive Declaration of Interest** and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI).
 - (a) Relating to any items appearing on the agenda.
 - (b) Gifts over £50.00.
3. **Approve Dispensations** from Members concerning items on the agenda.
4. **Chairman's Announcement.**
5. **Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office.
6. **To resolve that the Minutes of the previous meeting are an accurate record:**
 - a) Minutes Full Council APPROVE the Minutes of the Ordinary Meeting held on 26 July 2022.
 - b) Minutes Full Council APPROVE the Minutes of the Extraordinary Meeting held on 16 August 2022.
 - c) Minutes Full Council APPROVE the Minutes of the Extraordinary Meeting held on 27 August 2022.

- d) Minutes Community Hall Committee NOTE the draft minutes of the meeting held on 27 September 2022.
- c) CHC Minutes Recommendations:
To review the recommendation to be prepared in future to register a Poundstock Community Hall with the Charity Commission.

7. Correspondence to discuss and resolve a course of action:

- a) CALC Training Schedule December 2022.
- b) Rural Services Bulletin (23/08/2022) (13/09/2022) (21/09/2022).
- c) Critical Control Centre – Cornwall Fire and Rescue.
- d) Traffic speeding along the coastal road from the A39 to the Widemouth Manor.

8. Planning Matters:

- a) Planning Applications to discuss and make a consultee comment on the following applications: - PA22/07000 - Construction of dwelling and associated works - Sunnymead Combe Lane Widemouth Bay Bude.

PA22/07900 - Alterations and extensions to existing property, to include demolition and replacement of existing extension and raising of roof over existing bathroom - The Hazard Marine Drive Widemouth Bay Bude.

- b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>

9. Finance to discuss and resolve a course of action with associated expenditure:

- a) To note balances as at 20 September 2022.
- b) To resolve to approve payment of outstanding accounts and note income as per schedule (forthcoming).
- d) To receive Budget Analysis 2022/23 Quarter 1.
- e) To appoint a second Councillor to Finance Portfolio.
- d) To agree two Councillors to undertake internal control checks in October 2022.
- e) To provide guidance on the objectives for 2023/24 budget setting process.
- f) To receive and adopt a policy for the reimbursement of expenses.

10. Agenda Items to discuss and resolve a course of action and associated expenditure:

- a) Widemouth Bay Toilets - To receive the survey report from Drainology, agree actions and associated expenditure.
- b) To appoint a new member to the Crematorium Working Group following the resignation of Cllr. Tom O'Sullivan.
- c) Discuss and consider the current position and approach to planning application PA21/01480: Construction of a crematorium with associated access, landscaping and infrastructure (Land West of the A39 Poundstock Bude Cornwall EX23 0DE) in light of the deferred committee hearing and to resolve any further action needed and authorise any associated expenditure (Cllr. Stephen Blake, Cllr. Steve Haynes, Cllr. Max Faulkner, Cllr Gemma Watton).
- d) To consider purchase of rubbish and dog bins in Bude Meadows lay-by.
- e) To agree to adopt the Civility and Respect Pledge.
- f) Remembrance Day: -
 - (i) To consider arrangements for Remembrance Day.
 - (ii) To agree purchase of the Poppy Wreath.

- g) Civil Fire and Rescue Control Room Closure.
 - h) To agree Laptop Service and Antivirus Renewal at a cost of £45.00.
 - i) HM Land Registry – Green Lane.
 - j) To appoint Councillors to deal with information requests.
- 11. To receive written reports and authorise any action:**
- a) Poundstock Ward Member’s Report.
 - b) Chair’s Report.
 - c) Clerk’s Report.
- 12. Crematorium Working Group** to receive reports and authorise any action and expenditure.
- 13. NDP Steering Group** to receive reports and authorise any action and expenditure.
- 14. Councils Representatives to receive** reports from Outside Bodies.
- 15. Portfolio Reports** to receive written reports and authorise any action and expenditure.
- 16. Items for Information.**
- a) Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Intention Notice (Order has not been issued) Location: Bangors Green, Poundstock Timing: 17th October 2022 to 21st October 2022 (07:30 to 17:00 hours).
- 17. Items for the next Agenda.**
- 18. Date of the next Ordinary Council Meeting.**
- 19. Discuss and consider any action regarding habitual, harassment and vexatious complainants.**
- 20. Close the Meeting.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”